

PRIVATE SECURITY TRAINING NEWS

TO: <<NAME>>
FROM: The Private Security Services Training & Certification Unit
RE: Training News – Locksmith Legislation Information July 2008

New Category of Private Security Effective October 1, 2008 – Applications are being accepted beginning July 1, 2008

In this issue:

- ❖ Locksmith legislation update
- ❖ Delayed enactment
- ❖ Amended Code and emergency regulations for locksmiths
- ❖ Adding locksmith classes to your school or instructor certification(s)
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Effective October 1, 2008 Locksmiths to Become New Category of Private Security Services

Please take some time to review all of the content on the below web page on this new legislation:

[Locksmith Regulation Information](#)

You will probably be contacted by existing locksmiths on the requirements – if you need to, refer them to DCJS, as always please direct them first to the DCJS website, and then to our Customer Service Team at 804-786-4700.

DELAYED ENACTMENT

Applicable individuals must wait until after July 1 to apply. Since this is a new category of registration, you may receive calls from both locksmiths as well as the public. Locksmiths **are not** required to have licenses or registration until **October 1, 2008**. Please assist us in ensuring accurate information to anyone seeking information on locksmith regulation. Please also refer interested parties to the above page on our website.

SPECIFIC CODE CONTENT ON LOCKSMITHS

Although locksmiths will become a new category of the existing private security services regulation, there are several areas of the Code that were amended which are relevant to locksmiths and which you should become familiar with. All amended areas are shown *italicized*. Please review the amendments here:

[Locksmith Legislation - HB 462](#)

ADDING INSTRUCTOR AND SCHOOL CATEGORIES / TRAINING REQUIREMENTS

Submit an add category form and select to add **LOCKSMITH** to your certification. Remember to attach official, third party documentation of both *training and experience* in that category for instructor certification, or a lesson plan outline for school certification. There currently is no fee to add categories to your instructor or school certifications.

These new “add category” forms can be found under “Instructor” and “Training School” headings respectively on the Forms & Applications page of our website. You may fax them to the attention of the Training Unit or send via USPS mail.

For the training requirements, please see pages 41 – 48 of the emergency regulations including locksmiths. They can also be found on the “Training” page in the list of outlines. Like with many other PSS categories, we plan to develop and post a suggested content detail and learning objectives page in the future to assist you with developing content. The emergency regulations can be found here:

[Emergency PSS Regulations including Locksmiths](#)

NOTE: There is a “grandfather” type clause exempting many of the experienced locksmiths from any entry-level training. For more information, see the amended Code, Section 9.1-140.1

FORMS

Use of current forms. We have new forms on our website for many of our applications and more will be added on a regular basis. Please take care to only use current forms and download them from our website to provide students with the appropriate materials especially when providing information to the new category of locksmith.